

Enhancing Your Chances of Being Admitted to Your TOP CHOICE College

Name: _____

Have you been admitted to your NUMBER ONE choice college yet???? If not, you may wish to consider writing a one page letter, addressed to college's admissions office, to the attention of the admissions rep assigned to your high school. Consider the following proven strategies:

1. **CURRENT YEAR ENHANCEMENTS.**
How you feel you have improved your candidacy since the start of this academic year.
2. **WHY THAT COLLEGE IS THE BEST CHOICE FOR YOU – “MATCHING”.**
Mention several specific factors that the college prides itself on and that you find appealing. Be sure to read the college's mission statement and cite reasons pertinent your academic and nonacademic program(s) of interest.
3. **WHY THE COLLEGE WOULD LIKE YOU – “MATCHING”.**
Mention several specific ways you plan to contribute to the betterment of the college.
4. **FAMILIARITY.**
Mention if you have visited the campus and what impressed you the most. You may also mention other ways you have investigated the college, if they are important in your decision.
5. **CONNECTIONS**
Mention if you have any family members or friends who attend(ed) the college.
6. **MAIL YOUR INFORMATION TO THE COLLEGE'S ADMISSIONS OFFICE.**
It should be addressed to the admissions rep assigned to your high school. The rep's name can be obtained from the college's website or by calling the admissions office.
7. **ADDITIONAL RECOMMENDATION**
Include only if the person making the recommendation can provide information or insights not already in your file. To preserve authenticity, the recommendation should be mailed by the recommender. You should provide him/her a stamped envelope, addressed to the college's admissions office, to the attention of the admissions rep (see #6 above).
8. **FOLLOW UP PHONE CALLS.**
Wait a week or two after the above information is mailed. Call the admissions office to find out if they have received the information and to get a sense for the decision timeline. If your admissions rep is available, ask if there is anything else he/she would recommend you do to enhance your chances of being admitted. By the way, phone calls appear to be more effective than email messages.

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